

Norfolk Volunteer Fire Department
Monthly Meeting Minutes
September 10, 2018

President Paul Padua called the meeting to order at 7:00 pm.

The President asked for a moment of silence for our past, deceased members.

There were 16 members present.

Secretary's Report

M/S/P Daryl Byrne, Judy Ludwig to accept the Secretary's Report of August 6, 2018.

Treasurer's Report

We are at 22% of the Town Budget as of 9/8/18.

M/S/P, Rowland Denny, Richard Byrne to accept the Treasurer's Report. Open PO for multipurpose device needed from Treasurer.

Officers' Reports:

Chief's Report:

- Officer of the Month: Car 6 Funk
 - Congrats to the new Officers. Will be re-programming your radios to match the position
 - Hose/ladder/suction testing complete. E-30 lost (1) 50' length of orange speed-lay. Replaced with spare rack hose. Everything else passed
 - D.E.E.P. Dry Hydrant matching funds grant is back. Going to Pursue Estey rd again. Application due by November 1st. Install by Dec 2019. Motion for Dept funds
 - Remember to Sign the Annual roster per the NVFD By-Laws
 - Incident Run sheets, Officers and Members: Please make every effort to initial and circle the members that are present on Calls and Drills. The incentive stats are based on these forms.
 - We were awarded the CPR Lucas device by FEMA thru the regional grant request with New Hartford. Cost share is 10%. Approx \$1500. Town Funds when the bill comes.
 - Kevin Haitch's membership has changed from Fire Police to General. He will still assist with I.T. and other department events when available
 - Radio room side door now has an "Exit only" knob. Always locked from the outside.
 - Back meeting room door left wide open last Monday afternoon. We MUST be more proactive in station security. I investigated the costs to install an auto close feature for the front 3 bay doors. \$885 for parts & labor form Overhead Door in Torrington.
- Tabling for now

- CDL class: Currently have 5 members interested. Investigating in hosting a class in-house for Members only. We do all the teaching, pre-trip, road course, static course. Any member that wants to get their CDL needs a CDL physical first and then you have to study the CDL book: General knowledge, Airbrake & Tanker endorsements. Then go and take your learners permit test at the DMV and get your golden rod certificate. Then you can start driver training. You need to have your learners permit for 15 days before you can take the road test. If it's taken on an automatic transmission, that is your restriction. Working on the details for the state inspector.
- Norfolk Car Show on the 15th from 11a-3p. Hand out smoke detectors w S-20
- Sunday, September 16th - NLCA family picnic at Grant Mudge's on Parker Hill/Winchester Rd. Pool is open, invite for all members & families. Bring a salad or dessert to share 12noon
- Joint NVFD/NLCA breakfast meeting Saturday, September 22nd 9am. Open to all members.
- Barbour Woods trail race is Sunday, September 23rd 12noon start
- Sign up for the annual NVFD Dinner. Saturday, September 29th. Members get a plus 1 guest.
6p Social hour/Hors d'oeuvres, 7p Dinner, 8p Dessert, recognitions & awards. RSVP by the 24th
- Winter Weekend-in-Norfolk. Feb 23rd & 24th. Going to a meeting tomorrow to go over details
- Members are taking the EMT Bridge Class at the NLCA. Requesting to purchase the necessary EMT books for \$132ea needed for the class. Department will retain ownership of the books.

Important Dates:

- Saturday, September 15th 11a-3p - Norfolk Car Show in Yale
- Monday, September 17th 6:30p - NVFD Drill "HURST TOOL DEMO"
- Tuesday, September 18th 6p - Human Sex Trafficking Awareness class
- Saturday, September 22nd 9a - Joint NVFD/NLCA Meeting
- Sunday, September 23rd 12N - 5k & 10k Land Trust race thru Barbour Woods
- Monday, September 24th 6:30p - NVFD Equipment & Apparatus inspection
- Saturday, September 29th 6p - Annual Dinner at the Coon Club. 6p Social hour/cash bar, 7p dinner, 8p awards & swearing in. Sign up at Station
- Monday, October 1st 7p - NVFD Monthly Meeting
- Tuesday, October 16th 6p - Rope Rescue Drill at Bash Bish Falls, See Daryl if interested
- Saturday, October 20th - Litchfield County Regional Fire School Open House 10a-2p
- Saturday, October 20th 8a-4p - EMS Symposium HVRHS (Topics: Pediatric Trauma/Sepsis, Difficult Airways, Autism, Domestic minor sex trafficking training for EMSI, Mental health in children for EMS providers)

M/S/P: Dry hydrant Esty Road utilizing department funds not to exceed \$1,600; Motion for \$30 for joint meeting refreshments; \$396 for three EMT text book for department, to be discussed further.

Car 2:

- NVFD to host basic pump operator class at Burville Fire School in October, send car 2 a text if you want to participate.

Car 3:

No Report

Car 4:

No Report

Car 5:

No Report

Car 6:

Training for Hurst on September 17th.

Car 7:

Thank you for the opportunity to be an officer.

EMS Captain:

- Help needed on September 23, 2018 for the Trail Race from 12pm to 2:30. Help needed starting at 11:30am. One fire police officer is needed for Route 272.
- Copy of CPR cards are needed, and control forms need to be filled out.
- Training on September 18th at 6pm at the Ambulance garage for Human sex trafficking, we are mandatory reporters.

Mechanics:

No Report

Explorers:

No Report

LCD:

LCD will upgrade reception through state grant.

Committee Reports:

- Rescue Tool Committee:

Meeting on Hurst September 17th.

- House Committee:

Low on brown paper towels

- Fund Raising:

- T-shirts are ready as of today.
- Selling the remaining 4 cases of fried dough to the Lion's Club at our cost, \$36/case.
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- Insurance Committee

- Explorers thru VFIS, currently covered but only up to \$2500. They do not meet the age requirements for CIRMA coverage.
- Currently budget \$5,000 for insurance. Current VFIS cost is \$4,042
 1. Increase the Weekly Income limit from \$150/400 to \$250/500 = \$ 106.00 additional.
 2. Increase the Medical Expense limit from \$2,500 to \$50,000 = \$ 191.00 additional.
 3. Increase the Medical Expense limit from \$2,500 to \$100,000 = \$ 383.00 additional.

Current BSA coverage: "This coverage provides primary general liability coverage for registered volunteer Scouters with respect to claims arising out of an official Scouting activity, which is defined in the insurance policy as consistent with the values, Charter and Bylaws, Rules and Regulations, the operations manuals, and applicable literature of the Boy Scouts of America. This coverage responds to allegations of negligent actions by third parties that result in personal injury or property damage claims that are made and provides protection for Scouting units and chartered organizations."

-Recommend a committee to be started with the explorer advisors to investigate the current BSA and department insurance and report back the possibility to sever ties with the BSA and run the junior post thru the department.

- **Building Committee**

No Report

Correspondence:

Two thank you notes from Rhiannya Byrne & Adeline Hester.

Old Business:

Two applications for new members. Bill Hester and Rachel Christensen both voted in.

New Business:

- Special Olympics fundraiser \$189 per person, looking for first responders for skydiving September 29th and 30th.
- Eversource electric trailer training in Berlin 13th 8:30-1 and 3:30-8.
- Rope rescue October 16th 6pm at Bish Bash falls contact Daryl know if you'd like to join.
- 139 Greenwoods Road West is now a three family, working on inspection process.
- Two insurance calls for Tower Hill and Inner Road with concerns about FD access
- Mission on West Side Road redacted, will be coming back with new plans.

M/S/P Rowland Denny, Judy Ludwig to adjourn at 7:45.

Katie Hester
NVFD Secretary