

Norfolk Volunteer Fire Department  
Monthly Meeting Minutes  
March 2, 2020

President Paul Padua called the meeting to order at 7:00 pm.

The President asked for a moment of silence for our past, deceased members and for Martha Rochelle who passed away recently

There were 23 members present.

**Secretary's Report**

**M/S/P** Todd Miller, Steven Hutchins to approve the minutes of February 3, 2020.

**Treasurer's Report**

We are at 81% of the Town Budget.

**M/S/P** Matt Ludwig, Brian Hutchinson to approve the Treasurer's report.

**Officers' Reports:**

**Chief's Report:**

Officer of the month: Car 7 Fox with 3 drills

- Sad to report that Past NVFD Member Martha Rochelle, 63yo, passed away on February 6th after a long journey with melanoma. Martha was active in planning the departments 100th year celebrations in 2002 and was chair and leading drive with the Christmas delivery fundraiser starting in Nov 2003. Bunting was hung in her honor.
- The skating and S'mores at the Ball Field for Weekend-in-Norfolk was a success. Counted 40+ people enjoying the festivities. Better to start later next year. 3p to 5p.
  - August 1 & 2nd is the Summer Weekend-in-Norfolk, Water Soccer
- Great work at the structure fire in North Canaan. We were upgraded from RIT to a full response and were asked to take over operations upon arrival. Everyone worked well with mutual aid on a stubborn fire of aggressive overhaul.
- Cold Water Rescue Class in Norfolk w/CFA: March 7&8. Still a few seats open.
- Penguin Plunge in Winsted was cancelled due to low enrollments
- Aquarian Water has finalized the hydrant flow rates in town and are sending us the report. Will be included in our preplans/spotted dog
- AFG Regional Radio Grant update: compiled list of financial difficulties for each town to show need, each Towns debt, upcoming town projects, declining school enrollment with

same budget, sewer district upgrades, bridge replacement, etc. Winsted has similar needs with also referencing the town manager stealing millions. Let me know if you'd like to read it.

- Officers and Ambulance are updating the FD 1st responder auto dispatch list to keep current with changes over the years by EMD. Supplemental 1st responder program started in July 2014.
- Officers are reviewing automatic Mutual Aid responses on fire dispatches to recognize new resources available and new codes rolling out when EFD v7 goes live this year.
- Two Live Burns & a Car Fire burn Scheduled at the Fire School:  
LTs: come up with 1 fireground scenario to focus on. Members: think of a skill you'd like to work on and talk to an officer so we can cover it.

Saturday, April 11th 7a-12n **LIVE BURN SAVE THE DATE** (Norfolk FD for 7a)

Saturday, September 26th 7a-12n **LIVE BURN SAVE THE DATE** (Norfolk FD for 7a)

Car Fire & Grill Fire Training at fire school Monday, May 18th 6:00p **SAVE THE DATE** (Norfolk FD for 5:45p)

- 2 new thermal imagers are mounted and in-service on E30 & E40.
- Combi-Tool should be here this week
- Lancier tool donation update: waiting on the school to have a meeting to discuss.
- Corona Virus: No cases in CT as of today and taking basic precautions is all that's needed right now. There is a meeting this week at the Torrington area health to discuss resources and the state shifting to a pandemic planning phase for when the virus spreads to the U.S. For now treat it like the flu, wash hands, wear gloves, avoid direct skin to skin and mask the patient if there's mention of recent international travel. There are N95 masks in the Nitrile glove box on S20, along with hand sanitizer gel, Lysol spray and Lysol wipes in the medical compartment on S20 and in the cab on E40. People overreacting country wide have depleted supplies of masks and gowns for those who actually need it.
- Quad tires are 11 years old and in need of replacement  
M/S/P Matt Ludwig, Steven Hutchins to buy tires for the quad @ \$600.00

### **Important Dates:**

- March 7th & 8th 8a-4p - Cold Water Rescue class (See C1 to sign up)
- Monday, March 9th 6:30p - NVFD Drill Botelle school walkthrough
- Monday, March 16th 6:30p - NVFD Drill RIT Training in Lakeville
- Monday, March 23rd 6:30p - NVFD Drill
- Monday, March 30th 6p - Equipment/Apparatus inspection, Officer Meeting
- Saturday, April 4th - 6th Grade Carwash at the FD
- Sunday, April 5th 9a - Ropes at Botelle (Basic overview)
- Monday, April 6th 7p - NVFD Monthly Meeting

- Saturday, April 11th 7a-12n - **LIVE BURN at the Fire School (7-12n)**
- Saturday, April 18th - EMS extrication class at Town Farm
- Monday, May 18th 6p - NVFD Drill (**Car fires at the fire school \*propane prop\***)
- Saturday, September 26th 7a-12n - **LIVE BURN at the Fire School (7-12n)**

**Car 2:**

Looking into getting more gear for new members.

**Car 3:**

Will set up annual service for the quad to include new tires.

**Car 4:**

Discussed the recent North Canaan fire. Thanks to all. Went well. Plan on going interior in North Canaan, even if called for RIT.

**Car 5:**

No Report

**Car 6:**

No Report

**Car 7:**

RIT Training coming up.

**EMS Captain:**

Discussed Corona virus. Wash Hands.  
1st responder calls: Listen for an Ambulance to respond first.

**M/S/P** Dan Wuori, Matt Ludwig to purchase 100, 2-part copies of First Responder run forms: Price of \$55.00.

**Mechanics:**

Hood for the brush truck has been colored matched. Hutch is following up on completion.

**Cadets:**

Tobin is planning on attending the summer cadet program at fire school.  
Department of Labor rules still the same as in past.  
14 and under not allowed in trucks for responding. Any other time OK.

**LCD:**

No Report

**Committee Reports:**

- **House Committee:**

No report

- **Fund Raising:**

No Report

- **Insurance Committee**

No Report

- **Building Committee**

No Report

**Correspondence:**

None

**Old Business:**

Bylaw change was presented for consideration: Ropes/fire position - To be attached to minutes. Will be voted on at the next monthly meeting.

**New Business:**

Chief - Great job on all the recent fire calls.  
Daryl Byrne read a section from the history of NVFD.

**M/S/P** Steven Hutchins, Matt Ludwig to adjourn at 7:32

Thanks to Ken Ludwig for taking the March minutes.

Judy Ludwig  
NVFD Secretary

**Section 5** **Appointed Officers** of the NVFD shall be:

- Safety Officer
- Training Officer
- Fire Police Officer
- Public Information Officer
- Technical Ropes Officer

**Section 5.5** **Technical Ropes Officer**

- Shall possess training and/or experience in rope rescue operations.
- Shall oversee the upkeep of department rope rescue equipment.
- Shall maintain a record and inventory of department rope rescue equipment and restock as needed after each incident.
- Shall report any missing or damaged rope rescue equipment to the chief after each incident.
- Shall maintain records as to the use, repair, or replacement of rope rescue equipment.
- Shall collaborate with regional agencies to facilitate joint operations and training.
- May request of the Chief for additional assistance from the membership.