

Norfolk Volunteer Fire Department
Monthly Meeting Minutes
July 1, 2024

President Paul Padua called the meeting to order at 7:00 pm.

The President asked for a moment of silence for our past deceased members.

There were 22 members present.

Secretary's Report

M/S/P Matthew Ludwig, Ted Hinman to accept the Minutes of June 3, 2024.

Treasurer's Report

We are at 117% of the Town Budget

M/S/P Richard Byrne, Tod Miller to accept the Treasurer's Report.

Officers' Reports:

Chief's Report:

-July 6th at 1030 AM there will be a tour of the Asian Cultural Center on Westside Rd. 13 members signed up to attend. Lunch will be provided.

-Weekend In Norfolk August 3rd. We reached out to the Norfolk Library to use the lawn area next to the train in their back yard. Meet and greet with Smoky Bear, bounce house, show and tell with B50, and more. Looking for a motion to spend no more than \$50 on breakfast type foods.

-Attended an OSHA workshop on new regulations. When they are passed there are some things we will need to do but nothing life changing

-August 2nd 8am hose testing. Will confirm this is still on schedule. If it is, we will need a driver or two to assist.

-Alarm assignments are complete. I have a copy if anyone would like to see them. Next step is to check with a couple new players before submitting to LCD.

-Car 2 drill month

-Please let someone know if a piece of apparatus or equipment is damaged. Stuff happens and that is okay but let someone know so we can repair or replace it. B50 had a broken nozzle when it was needed.

-Norfolk Library has a Knox Box installed. Near the rear door

-Canaan parade and fireworks are July 20th. We have not been officially asked to provide the usual stand-by but consider ourselves asked. B50, U70, and E40 minimum will be needed.

-July 19th is the department's Friday Night on the Green ice cream social. 5-6 is a pet parade 6-8 is the FD festivities.

M/S/P Matthew Ludwig, Dan Wuori to spend up to \$50.00 for food for WIN event. To come from department funds.

Hose testing at Botelle – new roof is being installed, check for location

Car 2:

July Training: flowing water, FireTek app

-4" hose from Northfield is here and in service. Actually got (5) 30' footers

-DEEP \$2500 50/50 grant submitted for low flow strainers and valves to increase our GPM delivery for Tanker shuttles.

-Thanks for the crews for the midnight calls. Good reminder for all of us that alarms can be actual fire when we get there.

-Fire Reporting software update. Have pricing from 7 vendors. Alpine Software/RedAlert has the most affordable platform that meets our needs. 3-year Package deal with Colebrook and Barkhamsted. we currently pay \$1800 for ER and \$400 for Spotted dog (both of which are being Sunsetted by ESO). Red alert is \$723 more at \$2,923.05/yr. +5% annual increase. Motion to pursue.

-Due to ESO taking over, Spotted Dog is being turned off between June 30th and August 31st. LCD is moving to launch the app "FireTek" countywide for everyone. Stay tuned for the official release mid-July. There will be a training for everyone on its use.

-LCD Incident/Status boards replacing spotted dog on the FD monitors. Your phones and truck I Pads will show who's coming via FireTek

-Patrick from CTS was up last week and updated the firmware in several radios that were at the station. He also turned on our talk group and started reconfiguring our Norfolk zones to include the new LCD "Response" channel. He'll be back for the officer radios TBA.

-Annual Physicals at AFC from now until August 28th. Call to make an appointment. DO NOT WAIT TILL THE LAST MINUTE. Packets are here at the station and will be emailed. 1171 East Main St. Torrington. 860-866-4321 (Across from the new Starbucks). Open M-F 8a-8p, Sat/Sun 8a-5p.

-Canaan parade and fireworks. Motion \$150 for refreshments

M/S/P Matthew Ludwig, Dan Wuori to purchase Red Alert software for a cost of \$2900.00 yearly for 3 years, will partner with Colebrook and Barkhamsted East fire departments. Town Budget funds for this year, probably will happen in the fall. All data will be transferred into new program.

Fire Tek will be taking the place of Spotted Dog Rover.

M/S/P Matthew Ludwig, Brian Hutchins to spend \$150.00 for dinner on the Canaan Parade to come from department funds.

Car 3:

Please respond to calls, especially at night.

Waiting to hear back from North Canaan about fireworks standby.

E90 passed the pump test.

Car 4:

No Report

Car 5:

No Report

Car 6:

No Report

Car 7:

No Report

EMS Captain:

No Report

Public Relations:

No Report

Fire Marshall:

Solar panels are starting to be measured out and installed at the Transfer Station. FD will get training on it by the company installing.

Aug 17, 2024, 8:45 for fireworks at Country Club, rain date is Aug. 24.

Mechanics:

No Report

Cadets:

No Report

LCD:

No Report

Committee Reports:

- **House Committee:**

No report

- **Fund Raising:**

Firehouse Ale cans are in cold storage and labeled, pint glasses with 'Roger' etched into it are available. Tickets for purchase are being printed. By ticket from a member, turn in at the brewery. Tickets are for a 4 pack at \$16.00, if you buy a case of beer, you get a free pint glass. Currently have 80 cases of beer.

Currently have 100 glasses.

M/S/P Matthew Ludwig, Todd Miller to purchase 100 extra glasses at \$5.00 to sell for \$10.00 to come from department funds.

Breast cancer shirts, still working on design.

Printing of the labels we done free of charge. Thank you letter will be sent.

- **Insurance Committee**

No Report

- **Building Committee**

Article in the Norfolk Now about the new Fire Station.

Committee meeting regularly (every 3 weeks), going over the list submitted by membership. Doing more visits to other firehouses.

- **Anniversary Committee**

Tickets for the Silent Auction have been printed, see Ashley to get tickets.

A band has been secured for the event.

- **Truck Committee**

Early stages, starting to meet with vendors to see what options are available for engines. See Steven if interested in attending at meeting. Next meeting on July 18, 2024, also July 21, 2024.

- **By-Law Committee**

Next meeting, Thursday, July 25, 2024, 7:00 at fire house

Correspondence:

North Canaan parade on July 24, 2024.

Ellington FD parade, posted.

Received a \$15,000.00 from AKC fund. Thank you note will be sent.

Old Business:

Voting for membership Zack Adams voted into membership, Steven Hutchins will contact him.

Annual Dinner, Sept. 14, 2024, at VFW in North Canaan. 5:00 – 7:00 for Happy Hour for games. Dinner for Prime Rib dinner with a vegetarian option. Only charging for cost of meal. Bartender at \$10.00 per hour, appx. \$13.50 per meal.

M/S/P Brian Hutchins, Matt Ludwig to approve \$1600.00 to pay for cost of food. Any extra funds will go for tips. To come from department funds with Trustee approval.

Ted Hinman is offering a CPR renewal class on June 9 at 7:00 at the fire house.

Norfolk Library will be doing Pet Parade from 5-6 on July 19, 2024

New Business:

Thanks to Richard Byrne and his wife for going through old records.

July 19 is the fire department night on the Green, following the Library Pet Parade.

M/S/P Matthew Ludwig, Kerry Yelsits to spend \$100.00 to purchase ice cream for Friday Night on the Green.

Nomination ballots were handed out. If you were not at the meeting, they have been placed on the table in the old meeting room at the firehouse. Please put filled out form in the locked box at the FD.

Truck servicing, the company that did Canaan trucks did our trucks too.

Adjourned at 8:10

Judy Ludwig
NVFD Secretary