

Norfolk Volunteer Fire Department

Monthly Meeting Minutes

September 8, 2025

President Paul Padua called the meeting to order at 7:00 pm

The president asked for a moment of silence for our past deceased members.

Secretary's Report:

M/S/P Mike Listorti, Gary Bottum to accept the minutes of the August 4, 2025 meeting.

Treasurer's Report:

- The town is still working on updating their budget reporting system. No formal report can be submitted, but we are at 10% of our budget.

M/S/P: Richard Byrne, Sandy Evans to accept the Treasurers Report

Officers Reports:

Chief's Report:

- Impressive job by everyone this month. At calls and with everyone's help at the Silent Auction. It was a magnificent event and can we have a round of applause to the Birthday Committee for all their hard work.
- Reminder that the NVFD banquet is October 11th. Please RSVP to the email or the old-school sign-up sheet that will be at the station shortly. We need the head count by October 1st. If anyone knows of a person or persons that should be invited, please see Car 1.
- Anyone that has a gag award idea please see me.
- With turnover of their members, we need people to help and oversee the Cadet Program. Ideally 3 members with one being the point person.
- October is the month of races that we have been asked to help with. First, the Land Trust trail race on October 5th. Meet at the station at 0900. Traffic control needed on North St. Lastly, is the bike race on October 18th. Meet at the station at 0900. Need a couple of trucks with lights to slow down Route 44 traffic.
- September 11th there is going to be a small ceremony at the 9-11 memorial at the station. Starts at 1830.
- Car 3 has drills this month.
- There is a gate across Old Colony Road. The code is ****. You will need to enter the code then press lock in to release.

Car 2:

- Majority of the DEEP grant tanker items are in and labeled: (2) 4" to twin 2.5" ball valves, (2) porta-tank 2.5" open relay fill elbows, (6) 2.5" double females. Waiting on the (2) 6" capacity low flow strainers.

- Thank you everyone for submitting your gear manufacturer date and condition. Info has been turned into the grant writer. Paul wins the oldest PPE award with a Helmet from 1983
- Radio programming requests. Last time to request changes. Officers reviewing at next officer meeting
- Thanks for the help at the silent auction. From set up to the event to tear down.
- Breast cancer shirts. Order your custom color/size/style online till the 14th. Only

DEEP Grant (From Last Year):

- Most of the items have come in. We are still waiting on a few more items.

Gear Date Inventory:

- Thank you for everyone who submitted

Radios:

- If anyone has suggestions/requests for radio programming please let Car 2 know. It will be discussed at an officers meeting.
 - We want to make it more user friendly

Silent Auction:

- Thank you for everyone who helped. It was another great year!

Breast Cancer Awareness Shirts:

- Have been advertised all over social media
- Online store closes September 14, 2025
- The preordered shirts for the bank that are limited colors are ready for pickup

Back Door:

- Lock was broken it is now fixed.
- If your code does not work, please let Matt know

Car 3:

No Report

Car 4:

Driver Training:

- Still working on the checklist.
- Trying to determine the best way to get everyone signed off

Car 5:

No Report

Car 6:

No Report

Car 7:

CPR Class:

- September 17, 2025, at 5:00 pm Ted is running a BLS class at NLCA.

EMS Captain:

Supplemental First Responders Renewal:

- Paperwork has been submitted to CHH for signatures. Will be submitted to the state once CHH sends back the MIC form.

Public Relations:

No Report

Fire Marshall:

Safety Day at Botelle:

- Topic this year Lithium-ion battery safety.
- If you would like to help let Keith know.

Cultural Center:

- All of buildings are labeled.
- Information for property has been added to FireTek
- All three buildings are tied into the main fire alarm, but they also all have their own mini panel

Mechanics:

- Gary found a taker for the tires from E40.

Cadets:

- Welcome Harry B!

LCD:

No Report

Committee Reports:

House Committee:

No Report

Fundraising Committee:

Insurance Committee:

No Report

Building Committee:

- Nothing new to report

Anniversary Committee:

- Thank you to everyone who helped

Truck Committee:

No Report

By-Law Committee:

- Looking to schedule a meeting towards the end of the month.

Correspondence:

Old Business:

- Did we get money from the firehouse beer?
 - Looking into it.

New Business:

Waterlines:

- They put two new hydrants on Shepard Road.
 - There is an issue with one, it is being taken care of

Membership Application received from Trey Greenier.

Motion to adjourn at 7:24 pm

Ashley Allyn

Pro Tem