

Norfolk Volunteer Fire Department  
Monthly Meeting Minutes  
January 5, 2026

President Paul Padua called the meeting to order at 7:00 pm.

The President asked for a moment of silence for our past deceased members.

There were 19 members present.

**Secretary's Report**

**M/S/P** Todd Miller, Ted Hinman to accept the Minutes of December 8, 2025.

**Treasurer's Report**

There was no Treasurer's Report

**Officers' Reports:**

**Chief's Report:**

Congrats to everyone on getting to the new year. Call numbers were slightly down this year, but training and meeting numbers were extraordinarily strong. Great job!

Until further notice fueling of diesel will be conducted at DPW at 36 Old Colony Rd. fueling instructions have been drawn up and a copy will be in each truck as well as attached to these minutes.

We were contacted by a private investigation firm looking for personal contact information for a member regarding 2024's fatal tree vs. car accident in West Norfolk. It is not NVFD policy to give this information out EVER. This is a team, not an individual sport. And in response please do not divulge answers to questions. Pass the request on to myself or the President.

Winter Weekend in Norfolk is Feb 21&22. Do we want to do anything? If we do, we cannot host it at the FD due to parking and safety.

**M/S/P** Judy Ludwig, Steven Hutchins to suspend NVFD participation in the Winter Weekend in Norfolk due to the construction at the firehouse.

Cars 7 & 20 have the training this month. Get ready for OSHA night.

Anyone involved in purchasing or ordering materials must fill out a Purchase Order Requisition/Expense Reimbursement Form. If its Department Funds, Town Budget, Grant, Debit Card, Lindell's Charge, or anything

**Car 2:**

Thanks to everyone for the support at the groundbreaking. This time next year we should be in the new station. Maybe by Christmas!

Congratulations to Amanda for completing firefighter 1, Justin and myself for instructor 1.

NVFD scheduled events & trainings for 2026 are on the website under the “minutes” tab. Also, on FireTek Events which are scheduled a few months out and you can RSVP, and the reminders from Brian’s messages.

Live burn this spring. Saturday, May 9th 12n-4p. Need all hands on deck Interiors, Exteriors, Cadets, and Support members. Mark your calendars.

Spring Training available at LCRFTS: FF1, FF2, Exterior, Q, Pump Operator, Rope Rescue, and Cold Water rescue. Also, ITTFS at the CFA for cadets. See the chiefs to request enrollment.

Good job rinsing off the trucks after calls. Anyone can take the lead in hosing things off, doesn’t have to always be the driver.

FireTek now has an “Acknowledge/Standby” response button. You can use it for mutual aid calls when you’re not responding but letting others know that you’re in town covering for other calls. As always, you won’t get credit for the call unless you respond.

The NY Times Article on our RMS platform has gone national and we’re fielding dozens of emails from companies across the nation looking to help that we’re upset at the price gouging we were subjected to. I am so happy we’re with the Alpine team with Red Alert.

NEIRS rollout was successful and we’re 100% on board with the Feds. Actually, easier than NFIRS with what is needed for responses. Incident sheets have been updated accordingly.

Looking to remove the generator and the 2 tripod lights on S20 and replace with 2 smaller battery powered tripod lights. We will keep the generator in-house for pump outs/etc. Milwaukee makes a battery/plug-in tripod light that’s 6000 lumens and lasts 5 hours with a 12ah battery. Many depts have moved in this direction away from gas generators. Total for 2 lights with 2 batteries is \$1480. Add \$526 for 2 more batteries

**Motion:** Dept funds: to buy 2 Milwaukee tripod lights with 4 batteries for under \$2000.

**M/S/P** Matthew Ludwig, Justin Zarzycki to buy 2 Milwaukee tripod lights with 4 batteries for under \$2000 for E20. To come from Department funds, pending Trustee approval.

SCBAs & bottles were donated to the fire department in Moca, Dominican Republic thanks to Dr Pedro Garcia DDM who works in CT and used to be a member there.

PPE Grant update. Average age of interior members gear is 6-7 years old. Probably going to get rejected as it doesn’t meet the “need” threshold. We will keep trying.

Meeting on Thursday for Building Committee.

### **Car 3:**

Mechanic is arriving tomorrow to work on trucks. Inspections and repairs will be wrapped up shortly, see Steven if you know of any issues.

**Car 4:**

Thanks for help this past month.

**Car 5:**

No Report

**Car 6:**

No Report

**Car 7:**

No Report

**EMS Captain:**

Jan. 14, 2026, there will be a pediatric orthopedic CME opportunity. You must pre-register.

**Public Relations:**

No Report

**Fire Marshall:**

Looked over the plans for the new firehouse, all concerns have been sent off to the architect, minor things, just waiting for response back.

**Mechanics:**

No Report

**Cadets:**

No Report

**LCD:**

**No Report**

**Committee Reports:**

- **House Committee:**

Smaller beverage coolers were purchased, labeled and are at the firehouse.

- **Fund Raising:**

Thanks to everyone who helped with Breakfast with Santa, Tree Lighting, and Santa Delivery.

Still waiting for figures on Breast Cancer shirts.

- **Insurance Committee**

No Report

- **Building Committee**

Next meeting on Thursday, Jan. 8, 2026.

- **Anniversary Committee**

No Report

- **Truck Committee**

No Report

- **By-Law Committee**

No Report

**Correspondence:**

Holiday greeting cards will be posted.

Auxiliary for

Thank you from Auxiliary for Community Health for a donation we made.

**Old Business:**

None

**New Business:**

Ted will post list of when CPR expires and who needs to recert.

Need to have a bi-annual council meeting to go over membership

Incentive forms are at the firehouse, must be submitted to Town Hall. Certification list was passed around. If you have new certification, please let Matthew know so you will receive credit for it. Extra credit forms need to be submitted also.

Jeff Rydel was re-instatement into membership.

Meeting adjourned at 7:38 pm.

Judy Ludwig  
NVFD Secretary

Refueling Instructions for Diesel at DPW while Construction is taking place:

1. Drive to 36 Old Colony Rd
2. Open gate
3. Enter Drivers ID (last 4 of driver's license) hit enter.
4. Enter Drivers ID again (see above) hit enter.
5. Enter Truck Number:
  - Engine 40=040
  - Engine 30= 041
  - Engine 90= 042
  - Squad 20= 043
  - Brush 50= 044
  - Tanker 100= 046
  - NLCA Ambulance= 031
6. Enter gallons pumped in truck log (in cab)
7. Close gate