

Norfolk Volunteer Fire Department
Monthly Meeting Minutes
October 5, 2026

President Martyn Banks called the meeting to order at 7:00 pm.

There were 36 members present.

President Martyn Banks asked for a moment of silence for past and deceased members. Dave Godding, Pete Marchi

Secretary's Report

M/S/P Todd Miller, Karl Janak, to accept the Minutes of September 14, 2026. Correction Fire Marshal, and Grantville Dawgs spelling correction.

Treasurer's Report

No report due to broken computer.

Due to the IT challenge, we will be purchasing a new computer and software to come from the Town Budget

Officers' Reports:

Chief's Report:

Awards from the annual dinner were presented to those who were not at the dinner.

Thank you to everyone for a remarkably successful banquet. Everyone who attended, helped plan, helped set up. Lots of positive feedback. There were some who could not attend. All the awards have now been handed out apart from Al Preece and Daryl Byrne

Fire Prevention is on Wednesday the 7th. If you would like to help the truck leaves the station at 0930.

The appeal letter has been written. I would like a motion to spend up to \$1700 (with trustee approval) to make it happen. It's a \$350 increase due to the new method of mailing.

We are going to be implementing a new Blue Light Program. It will be rolled out in phases. Phase 1 is to have all members fill out a new Blue Light permit. A form will be attached to these minutes and copies will be available at the station. A Blue Light SOP will be presented at the November meeting.

October 17th is the bike race through town. We need 2 volunteers to staff S20 And B50. 11am-1pm ish. Please contact C1.

Training this month will be apparatus operator certification. Please everyone attend even if you are not a driver. There will also be a special training night at Ambulance Headquarters on October 12th. Bleeding control and other topics.

Halloween is this month. Please report to the station at 445 pm so we can be in place at 5pm.

M/S/P Brian Hutchins, Justin Zarzycki to spend up to \$1700.00 to send out the annual appeal letter this year. To come from department funds pending trustee approval.

Blue light permit – link and attached to minutes.

Car 2:

Thank you everyone for assistance with the PR pic for the State Farm grant.

ISO standards are changing as of Jan 2027. Moving evaluations towards a risk based snapshot per community.

Regional Back Country rescue team starting. Getting info on who, what it is, what they offer, how to join, requirements, etc.

Halloween standby. On Maple Ave from 5p-7:30p. **Motion** for \$300 for candy and hotdogs. Dept funds

Grant applied for 5 sets of Ricochet wildland and tech rescue gear.

Applying for a grant to Firehouse subs for a new UTV. Also submitted to CSX Railway. Fingers crossed

Annual SCBA Flow testing Nov 10th

Trainings and events are all in FireTek with an RSVP to keep everyone informed of everything that's happening.

M/S/P Matthew Ludwig, Justin Zarzycki to spend up to \$300.00 to purchase food for Halloween, candy and hot dogs to come from department funds.

Car 3:

No Report

Car 4:

Driver evaluation being done this month, everyone needs to attend.

Car 5:

No Report

Car 6:

No Report

Car 7:

Anyone that wants personal training on truck, see Ted, he will set it up for non-drill nights.

EMS Captain:

10/12 at 18:30 will be a joint training at NLCA building, being put on by medics, stop the bleed. Anyone can attend, don't have to be an EMT. Credit will be given for renewal

AED on E30 is out of service.

CEU hours are available at Salisbury ambulance headquarters.

Our First Responder has been renewed.

Public Relations:

Thanks to everyone who donated photos for the annual dinner, just about 500 were submitted.

Deputy Fire Marshal

Wed. morning meet at firehouse at 9:30 am for Fire Prevention at Botelle School. John DeShazo have a schedule of all activities at the school for the day. Focus will be lithium batteries.

John asked to make sure to shut off the master breaker at a scene, leave the other breakers alone, may be needed for evidence preservation for fire marshal investigation. There was discussion as to whether this should be done in cold weather.

Mechanics:

Valves are different on E30 and E40.

Cadets:

No Report

LCD:

No Report

Committee Reports:

- **House Committee:**

M/S/P Paul Padua, Steven Hutchins for \$75.00 to purchase paper goods, cups, etc.

- **Fund Raising:**

Last farmers Market at Norbrook on 10/21, we have a booth. All

All the breast cancer shirts are in.

Concert at Infinity in

M/S/P Amanda Ingles, Matthew Ludwig for \$200.00 to purchase materials to print tickets for the Concert at Infinite Hall in February.

M/S/P Todd Miller, Matther Ludwig to hold Tree Lighting on the Saturday after Thanksgiving and Santa Breakfast on the first Saturday in December. Funding request will be brought to the membership in November.

Funding for new firehouse has come to just over \$100,000.00. Martyn is staying in touch with the town as to amounts and thank you letters that have been sent through the town.

- **Insurance Committee**

No Report

- **Building Committee**

Making good progress, building is almost totally closed in, windows and doors are being installed. Trailer has been moved out, and construction office is now inside where the training room will be. Mike Listorti asked how long we would have to move from old building to the new one. Still on target for new building to be completed by January.

- **Anniversary Committee**

Silent Auction coming up, Nov. 21, 2026.

Great opportunity for Support Members to get more involved!!

We need everyone to get items for auction. List is on the table at the firehouse.

Meeting on Oct. 28 at 6:00 pm to discuss final details for Karaoke and silent auction. Big money maker for Karaoke has been the raffle, should we still do a raffle this year? Funding for DJ will be discussed at the meeting.

Also need to have meeting for party, contract for fireworks has been signed.

- **Truck Committee**

Contract is signed with Eone company.

- **By-Law Committee**

No Report

Correspondence:

None

Old Business:

Voting for new member John Parenteau. Welcome, John!

New Business:

All the CME dates in Salisbury will be posted at the FD.

Hub sponsoring event on Oct. 17, including a walk through the city meadow, asked town's people to make scarecrows to put, NVFD was asked to make one, has to be dropped off on the 15th at the Hub. Meet at the FD on Oct. Tuesday Oct. 13 at 6:00 to make the scarecrow.

Making good progress on the wall project in Rte. 44, hopefully 2 lanes by December. Cannot get fire truck down Old Colony Road until it gets paved, should have it done in a week or so.

Judy Ludwig
NVFD Secretary